

# **HEALTH MATTERS**

## **OUR COMPLAINTS PROCEDURE:**

## Help Us Get It Right



Our aim is to provide the highest level of care for all our patients. We welcome concerns, compliments and complaints as valuable feedback that can help us learn from experiences and make improvements to services we commission. Please let us know when you think we have done something well or if you have any suggestions as to how we can do something better

If you have any complaints or concerns about the service that you have received from the doctors or staff working for this practice, please let us know. We hope that most problems can be sorted out easily and quickly, often at the time they arise and with the person concerned. If your problem cannot be sorted out in this way and you wish to make a complaint, we would like you to let us know as soon as possible because this will enable us to establish what happened more easily.

Alison Ingham (Practice Manager) or Zara Lane (Patient Services Manager) will be pleased to deal with any complaint. They will explain the procedure to you and make sure that your concerns are dealt with promptly. You can make your complaint *in person* or *in* writing - some complaints may be easier to explain in writing. Please give as much information as you can, then send your complaint to the practice.

We shall acknowledge your complaint within three working days and aim to have looked into your complaint within ten working days of the date when you raised it with us. At the end of the investigation your complaint will be discussed with you in detail, either in person or in writing.

A copy of our Complaints Procedure is available on our website or at Reception.

## PATIENT PARTICIPATION GROUP 2021-22 PATIENT SURVEY

A BIG Thank You to everyone who took part in our Annual Patient Survey, 2021-22. The results will be discussed at the next PPG Meeting and will we report back via future Newsletters.

North Street Calne Wiltshire SNII 0HH

Tel: 01249 812141

www.northlands-surgery.co.uk

Covid Working: in line with NHSE guidelines, we are not currently offering evening appointments. Patients should only attend the surgery if they have an appointment and are kindly requested to wear a face covering (unless exempt) and

follow our one-way system through the surgery. Thank you for your help with this.

### **Opening Times:**

Visit the Surgery Monday - Friday:

8.30am - 6.00pm

Or telephone between:

8.30am - 5.30pm

Or 24/7 via Online Access to make/cancel appointments, order repeat prescriptions, access your medical record etc at a time to suit you.

### Surgery Times (by appointment):

Monday - Thursday

8.30am - 12.30pm

2.00pm - 6.00pm

6.30pm - 8.00pm

Friday

8.30am -12.30pm

2.00pm - 6.00pm

### Out of Hours Service: 111

\_\_\_\_\_\_

### **Our Doctors:**

Dr R Leach MA BM BCh MRCGP DRCOG

Dr E Tully MB BCh BAO DFRSH MRCGP Dr N Ware MB BS BSc DRCOG MRCGP

Dr J Dalton BM MRCGP DFRSH DCH

Dr N Abel BM BS MRCGP

Dr T Chambers BSc MBChB DRCOG MRCGP

Dr L Beynon BM DCH DRCOG DFFP MRCGP

Dr E Burke MB BCh

Dr D Jayaweera MB BS

Dr H Leaver BM BS

### **Our Nurse Practitioners:**

Advanced Nurse Practitioner Anita Peake Nurse Practitioner Kathy Lenehan

### **Our Practice Pharmacists:**

Stephen Inns MRPharmS Katy Griffin, Pharmacy Technician

### Our Care-Coordinator:

Steph Coulson

### **Our Community Connectors:**

Liz Denbury Veronica Shaw

### **Our First Contact Physios:**

Tom Hirst Jenny McCullough

### **NORTHLANDS SURGERY**

